

# European Reference Network

for rare or low prevalence complex diseases

Network Neurological Diseases (ERN-RND)

# REGISTRATION GUIDE CLINICAL PATIENT MANAGEMENT SYSTEM







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**1. Create an EU-Login:** 

https://webgate.ec.europa.eu/cas/eim/external/register.cgi

- □ 2. Request access to CPMS (one among many information tools of the EU)
- □ 3. Set up your 3-factor verification

	Create an account	Create an account
	Help for external users First name	
Follow the link above, enter your details &	Last name E-mail	
create an account	Confirm e-mail	
	E-mail language	
	English (en)         Image: Second state in the s	





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### □ 1. EU-Login ✓

European Reference | ERN

of Member States in Europe.

Supported Browsers

### **2. Request access to CPMS:**

<u>https://webgate.ec.europa.eu/saas/requestAccess/application/741/create.html</u> *Please note: approval/activation of your account may take 1-2 days after request submission!* 

□ 3. Set up your 3-factor verification

Clinical Patient Management System (CPMS)

IT Platform for Clinical Consultations between ERN Members

professionals can use the CPMS to collaborate actively and share patient within and across ERNs.

Please make sure you are using the latest version of Google Chrome to avail of all CPMS functionalities.

#### If the direct link above is not functional, go to <a href="https://cpms.ern-net.eu/login/?next=/insight/">https://cpms.ern-net.eu/login/?next=/insight/</a>:

The CPMS aims at supporting ERNs in improving the diagnosis and treatment of rare or low prevalence complex diseases across national borders

The CPMS is a secure Software as a Service (SaaS) that enables health professionals to enroll patients using comprehensive data models. Health

The CPMS is supported by Virtual Communication Tools and DICOM viewers to facilitate the interaction between clinicians. Reporting tools are

among the functionality of the system to seamlessly empower users to generate reports of interest for administrative and clinical purposes.

The site may change as we endeavour to incorporate suggestions from our Clinical Advisors, particularly in the area of Graphics and Reporting

#### Secure Login

You can Login to the CPMS ERN through the EU Login Authentication Service.

#### ◆ Login via EU Login

- Video: Getting Set-Up and Logged In to CPMS
- Only ERN members and ERN guest users can be authorised users of the CPMS.
- To access the CPMS you need to have an EU login. To create an EU login, click here.
- To request authorisation to use the CPMS, click here.
- To request access to the ERN Collaborative Platform (ECP) to exchange non clinical data with the other members of your ERN, click here.
- For more information on the European Reference Networks, please visit ec.europa.eu.

Working for patients with rare, low-prevalence and complex diseases Share.Care.Cure.





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# Select the CPMS application

		Privacy Statement	Support 🛛	1	ථ Logout	English (en)
	Saas - Authorization Syste	m				
European Commission						
European Commission > DG Health and	d Food Safety > Saas					
Home						
Request access User Data deta	ils					
Select an application						





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#### Select the CPMS application

	[No value selected]	-				
	AAC		ent 🗠 Support	T	O Logout	English (en)
***	AAC - Food Fraud					
	BP-Portal					
***	Cosmetic Products Notification Portal					
Commission	Cosmetic Products Notification Portal (readonly)					
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Home	Euceg reporting					
	EUCoding					
Request access User Data	European Reference Networks					
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The Commission shall process p	Food Labelling Information System	_	tection of individuals	s with regard to the pro	cessing of pers	sonal data by the
Community institutions and bodie	Food System - CAP					
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New application ac	Heads of Food Agencies					
nen appneaten ae	Health Policy Forum					
1 Select application 2	Heidi Wiki		and Submission			
	Heli					
	IDB	•	-			
Application	CPMS	•	-			2.
	<b>V</b>					
	(	Cancel			Step 2 : selec	ct an organisation $\rightarrow$





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# Select organisation

1 Select application 2 Se	elect organisation 3 Select access profile 4 Recap and Submission	
*Organisations		
	25 records per page Search:	
	Popen BOND - Bone Disorders	Details O
	CRANIO - Craniofacial anomalies and ear, nose and throat disorders	Details O
Choose 'ERN-RND'	Copen O ERKNet - Kidney Diseases	Details O
	Copen O ERN-EYE - Eye Diseases	Details O
en click <b>,OPEN</b>	CRN-LUNG - Respiratory Diseases	Details 🕤
	ERN-RND - Neurological Diseases	Details O
	C ERN-SKIN - Skin Disorders	Details 🕤
	Copen O ERNICA - Inherited and Congenital Anomalies	Details 🖸
	Copen OEURACAN - Adult Cancers	Details O
	Copen OEURO-NMD - Neuromuscular Diseases	Details O
	Copen Open October Conditions	Details 🖸
	Copen Open Operation Epilepsies	Details O
	Copen Open OcuroBloodNet - Hematological Diseases	Details 🖸
	Copen OGENTURIS - Genetic Tumour Risk Syndromes	Details O
	Copen Oguard-Heart - Heart Diseases	Details O
	Copen OITHACA - Intellectual Disability and Congenital Malformations	Details O
	Copen MetabERN - Hereditary Metabolic Disorders	Details 🖸
	Copen OPaedCAN - Paediatric Cancer	Details O
	Copen © RARE-LIVER - Hepatological Diseases	Details O
	Copen © RITA - Immunodeficiency, Autoinflammatory and Autoimmune Diseases	Details O
	Copen © ReCONNET - Connective Tissue and Musculoskeletal Diseases	Details O
	Copen © TRANSPLANTCHILD - Transplantation in Children	Details O
	Copen OVASCERN - Vascular Diseases	Details O
	Copen © eUROGEN - Urogenital Diseases	Details O





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## Select country

#### New application access







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# Select Institution

### New application access

	25 records per page Search	r.
	← Up / ERN-RND - Neurological Diseases / Germany	
	◎ 0000 Guest Access	Details O
	DE03 - Klinikum der Universität München	Details O
oose <u>your</u>	DE22 - Universitätsklinikum Tübingen	Details O
institution	DE30 - Universitätsklinikum Bonn	Details O
	DE36 - Universitätsklinikum Ulm	Details O
	DE42 - Universitätsklinikum Schleswig-Holstein	Details O
	Showing 1 to 6 of 6 entries	« 1 »





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# Select access profile

### New application access

1 Select application 2 Select	organisation <b>3 Selec</b>	ct access profile 4 Recap and Submission	
*Access Profile	lame Status	Description	
Choose 'HP-Healthcare Professional'	Coordinator  Dispatcher	handles requests for assistance from ERN and has access to KPIs handles requests for assistance on behalf of Coordinator	
	Researcher	can create or consult queries or reports on the anonymised data from the ERN	
			2. Proceed to step 4
← Step 2 : select an organisation		Cancel	Step 4 : type a comment $\rightarrow$





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# Submit the request

### New application access

1 Select application	2 Select organisation 3 Select access profile  3 Recap and Submission	
Summary Application Organisation Access Profile	CPMS DE22 - Universitätsklinikum Tübingen healthcare professional	
Comments	It would be useful to write your speciality: e.g. Geneticist / pediatric neurologist / neuroradiologist	
Before submitting A request to get access to a	n application will be validated by the administrators, this is a manual process and can take a few days.	↓
← Step 3 : select an access p	Cancel	Submit request access

Please note: approval/activation of your account may take 1-2 days after request submission!





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- □ 1. EU-Login ✓
- □ 2. Request access to CPMS  $\checkmark$
- **3. Set up your 3-factor verification:**

https://webgate.ec.europa.eu/cas/userdata/myAccount.cgi

- The CPMS login (user authentication) is a 3-factor authentication (email + password + SMS/mobile app). This ensures the security of the system.
- Therefore you have to enter your mobile phone number/connect your mobile device in your EU-account.
- Follow the link above and log in with your EU-login to edit your account.



Choose "Password" as verification method to access "My account" & edit your phone number/mobile device.





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### 1.

In 'My Account', enter your mobile number in the section 'Manage my mobile phone numbers'.

This is already sufficient for login in CPMS via the verification method "Mobile phone + SMS:

Choose your verification method

....

Mobile Phone + SMS Send a text message to a registered mobile phone number for a multifactor authentication.

For verification also via the EU-Login Mobile App, choose "Manage my mobile devices" in order to add your smartphone (app needed > follow the instructions)

 This method allows you to log in using PIN code (most convenient) or via QR Code (works offline)





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# After having completed the previous steps you can login into CPMS: <u>https://cpms.ern-net.eu/login/</u>

### Reference | ERN

### Clinical Patient Management System (CPMS)

The CPMS aims at supporting ERNs in improving the diagnosis and treatment of rare or low prevalence complex diseases across national borders of Member States in Europe.

The CPMS is a secure Software as a Service (SaaS) that enables health professionals to enroll patients using comprehensive data models. Health professionals can use the CPMS to collaborate actively and share patient within and across ERNs.

The CPMS is supported by Virtual Communication Tools and DICOM viewers to facilitate the interaction between clinicians. Reporting tools are among the functionality of the system to seamlessly empower users to generate reports of interest for administrative and clinical purposes.

The site may change as we endeavour to incorporate suggestions from our Clinical Advisors, particularly in the area of Graphics and Reporting.



#### Secure Login

You can Login to the CPMS ERN through the EU Login Authentication Service.

Login via EU Login

- Only authenticated users (EU Login) can access or request access to CPMS. To create an EU Login click here.
- Only authorised users (SAAS) can access CPMS. To request authorisation to use CPMS click here.
- To access or request access to the ERN Collaborative Platform (ECP) click here.
- For more information about the European Reference Networks for Rare Disease, please visit ec.europa.eu.





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To login with the 3-factor authentication choose: email (1.) + password (2.) + mobile phone + sms (3.)







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- □ If you connected your mobile device (see p.12 → 2.) you can do the third authentification via the Mobile App. Choose: EU Login Mobile App PIN or QR code (3.)







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- The first time you login, please fill the thematic areas you are interested in. This doesn't mean that you have to participate in all of them, but you will be informed if case discussions take place and can decide if you would like to participate.
- □ Go to ERN Dashboard  $\rightarrow$  'Preferences'  $\rightarrow$  Select the thematic areas of your interest

European Reference Networks	CPMS   ERN-RND - Neurological Diseases			ERN Training	Help & Support 🝷	💄 rndhpuser1 testuser 🕶
	😕 ERN-RND - Neurological D	iseases USER:rndhpuser1 testuser ROLE:[ "HP" ]				
<b>a</b> bboard	<ul> <li>ERN Preferences</li> <li>My professional role:</li> </ul>	Neurologist			3.	
	ERN Thematic Areas				l'm a	specialist in:
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Hospital U	Cerebellar Ataxias and Spastic Paraplegias				~	
Fanels	Choreas and Huntington's Disease					
<b>#</b>	Dystonias, paroxysmal disorders (nonepileptical ones) and Neurodegeneration with Brain Iron Accumulation			۷		
Tasklist	Frontotemporal dementia					
💼 My Meetings	Leukodystrophies					
	Atypical parkinsonian syndromes: Genetic F	2D, Multisystem Atrophy, Progressive Supranuclear Palsy, Corticobasal degeneration				
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